SynthWorks℠

VHDL Training for Hardware Design and Test

Registration Form for Public Training Sessions

To register for a public training session, please FAX this registration form to SynthWorks Design Inc at 1-877-329-8435, or call in your registration at either (800) 505-8435 or 503-318-2451. Please review terms and conditions on this form. Payment for a training session denotes acceptance of these terms and conditions.

Class _____

Location _____ Date _____

☐ Hold seats in class. Seats not guaranteed until confirmed.

☐ Confirm seats in class. Payment must accompany this form.

Payment Method: ☐ Check / Purchase Order ☐ VISA ☐ MasterCard ☐ AmExp

Card Number: _____

Name on Card: _____

Card Code: _____

Expiration Date: _____

Number of students enrolling in class:* _____

Charge Amount: _____

☐ Check here if credit card is only to confirm the reservation until a check or purchase order is available

Credit Card Billing Address:

_____

_____

_____

_____

Signature:

_____

Primary Contact Information (for confirming reservation and pre-class email):

Name: _____

Email: _____

Phone: _____

Company: _____

Address: _____

_____

_____

Student Information (Name, email[optional], phone[optional])

1: _____

2: _____

3: _____

4: _____

5: _____

* If you have 6 or more students, you may wish to inquire about an on-site class

Terms and Conditions for Public Training Sessions

SynthWorks Design Inc provides expert training classes on the VHDL Hardware Description Language. A public training session is one which is open to public enrollment and which may have students from multiple companies attending. SynthWorks will arrange the training location, training room facilities, and training software. The following terms and conditions apply to public training sessions. Payment for a training session denotes acceptance of these terms and conditions.

Holding and Confirming Seats

To hold or confirm a seat in a public training session, either FAX this form to (877) 329-8435 or call SynthWorks at either (800) 505-8435. SynthWorks will acknowledge the class reservation by email or FAX. Note that acknowledgement of the reservation request does not ensure seats in the class.

To ensure seats in the class the reservation must be confirmed by proof of payment. Upon receipt of proof of payment, a confirmation notice and directions to the training session will be emailed to the student(s).

Payment

Proof of payment must be received prior to, or on the first day of the training session. Proof of payment can be one of the following:

Credit Card: All information requested on the front of this form.

Check / Purchase Order: Fax a copy of the check or purchase order with the registration form. Mail the check to Training Session Registrar, SynthWorks Design Inc, 11898 SW 128th Ave, Tigard, OR 97223. A credit card may be used to confirm a reservation and payment made by check (see check box on front).

Cancellation Policy:

A reservation may be cancelled anytime prior to the training session by notifying SynthWorks by email, fax, or in writing. Cancellations received 12 business days before the first day of the training session will be refunded the full tuition. Cancellations received with less than 12 business days, will either be refunded 50% of the tuition or be used as a credit (100%) for a new workshop reservation.

SynthWorks reserves the right to cancel a public class session 12 business days prior to the training session start date if there is insufficient enrollment. In the event that SynthWorks cancels a training session, 100% of registration fees will be refunded, or applied to a registration at a future training session date, at the students discretion.

No-Show Policy:

All registered and confirmed students who do not cancel the training session will be charged the full tuition fee. However, SynthWorks understands that unforeseen circumstances can make it impossible to attend a training session and 100% of the tuition may be used as a credit for the new reservation.

Credits:

A credit has the value of the amount that would have refunded if a refund had been requested rather than a credit. A refund on a credit will issued based on the terms of the Cancellation and No-Show policies.

Class Prerequisites:

All classes have specific prerequisites. Students are responsible to determine if they meet these prerequisites. Failure to meet class prerequisites will impact the value the student receives from the class and may also impact other students attending the class.

Satisfaction Guarantee:

SynthWorks strives to provide the highest caliber training and consistently receives exceptional evaluations. If a student with proper prerequisites is not satisfied with the training received, and has legitimate reasons, SynthWorks will refund 50% of the tuition. All we ask is for honest, constructive criticism on how we can improve the quality of our classes.